



MINUTES

LVEC Board Meeting

Date & Time: January 21, 2026, 7:00 p.m.

Location: Zoom

Participants:

Ricki Wagner (ASQ) – Chair	Navjot Sandhu – Webmaster
Christine Gerveshi (SWE, IEEE) – Vice Chair	Dave Toler (SAE) – Corporate Governance Director
Mary Rooney (PSPE) – Treasurer	Tracey Carbonetto (ASME)
Steve Ressler (ASCE) – Secretary	

1. Call to Order – Meeting was called to order at 7:07 p.m.
2. Previous Meeting Minutes – Minutes from our 12/17/25 meeting were unanimously approved.

3. Treasurer's Report

- Mary reported the following:
 - Current balance in our money market account: \$18,446.28
 - Current balance in our checking account: \$600.00
- This corresponds to:
 - Operating balance: \$11,507.43
 - STEM balance: \$7,538.85
- The Treasurer's Report was unanimously approved.

4. Old Business

4.1 Banquet planning:

- All Board members should ensure that their societies register sponsored guests on EventBrite.
- If Board members' societies are Gold or Platinum Sponsors, they should check on whether the society will want a display table at the Banquet.
- ASME, PSPE, and HRG have indicated that they will need display tables.
- Mary will ask Angelika Forndran if she is willing to do the invocation at the Banquet.
- Ricki will send out a "last call" email for sponsorships and individual registrations in early February. Emphasize that the deadline for Early Registration is 2/9.
- Mary will forward the EOY bio and photo to Ricki and Steve as soon as it is received.
- Ricki will complete the banquet program and forward it to Dave no later than 2/20.
- Dave will forward the program to Business Builders LV for printing no later than 2/20.
- Speaker gift will be a \$200 donation to EWB-LV. Mary will write the check.
- Tracy will be responsible for preparing the headcount management spreadsheet. Mary will send Tracy a copy of last year's spreadsheet.
- Chris will be responsible for organizing seating assignments.
- Chris will be responsible for preparing nametags.
- Tracey will buy the beer.

- **Chris will check with Lehigh to determine when and where to drop off the beer and wine. Also identify a point of contact who will be available to receive the beverages.**
- **Nav will delete the Forensic Engineering Sciences logo from the website. Ricki will delete it from the sponsor PowerPoint file.**

5. New Business - None

6. Our next meeting will be conducted on 2/19 at 7:00 p.m. on Zoom.

7. Adjournment - Meeting was adjourned at 8:00 p.m.